

DEBT COLLECTION INVOICE

DETAILS

DATE: _____
 INVOICE NO. _____

FROM

COMPANY: _____
 ATTN: _____
 ADDRESS: _____
 CITY, STATE: _____
 ZIP: _____
 PHONE: _____
 E-MAIL: _____

BILL TO

COMPANY: _____
 ATTN: _____
 ADDRESS: _____
 CITY, STATE: _____
 ZIP: _____
 PHONE: _____
 E-MAIL: _____

DESCRIPTION	AMOUNT (\$)								
<p>NOTES: _____</p> <p>_____</p> <p>_____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #4a7ebb; color: white;"><td style="width: 70%;">SUBTOTAL</td><td style="width: 30%;"></td></tr> <tr><td>DISCOUNT</td><td></td></tr> <tr><td>TAX / VAT</td><td></td></tr> <tr style="background-color: #4a7ebb; color: white;"><td>TOTAL</td><td></td></tr> </table>	SUBTOTAL		DISCOUNT		TAX / VAT		TOTAL	
SUBTOTAL									
DISCOUNT									
TAX / VAT									
TOTAL									

According to the Fair Credit Debt Collections Act you have the following rights as a consumer:

- You have the right to dispute this debt by submitting written notice within thirty (30) days of receiving this letter;
- If this letter is not disputed during the initial thirty (30) day period, you as the consumer accept this debt as being valid; and
- Upon written request by you as the consumer, you have the right to demand the name and address of the original creditor.

