

# FREELANCE TRANSLATOR INVOICE

## DETAILS

DATE: \_\_\_\_\_

INVOICE NO. \_\_\_\_\_

TERMS: \_\_\_\_\_

TRANSLATOR: \_\_\_\_\_

TRANSLATING FROM: \_\_\_\_\_

TRANSLATING TO: \_\_\_\_\_

## FROM

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

## BILL TO

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DESCRIPTION	HOURS	RATE (\$/HR)	AMOUNT (\$)
<b>NOTES:</b> _____			
_____			
_____			
		<b>SUBTOTAL</b>	
		<b>DISCOUNT</b>	
		<b>TAX / VAT</b>	
		<b>TOTAL</b>	

THANK YOU FOR YOUR BUSINESS

