|  |  |  |
| --- | --- | --- |
| [ADD LOGO/IMAGE] |  | **PUBLIC RELATIONS CONSULTANT INVOICE**  |
| **FROM** |  |  |
| [NAME] |  | **[DATE]** |
| [COMPANY NAME] |  |  |
| [STREET ADDRESS] |  | **[INVOICE #]** |
| [CITY, STATE, ZIP CODE] |  |  |
| [PHONE] |  |  |
| [E-MAIL] |  |  |
|  |  |  |
| **BILL TO** |  |  |
| [NAME] |  |  |
| [COMPANY NAME] |  |  |
| [STREET ADDRESS] |  |  |
| [CITY, STATE, ZIP CODE] |  |  |
| [PHONE] |  |  |
| [E-MAIL] |  |  |

|  |  |
| --- | --- |
| **DESCRIPTION** | **AMOUNT ($)** |
|  |  |
| **NOTES**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **SUBTOTAL** |  |
| **DISCOUNT** |  |
| **TAX / VAT** |  |
| **SHIPPING** |  |
| **TOTAL** |  |

THANK YOU FOR YOUR BUSINESS