|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | |  | | **EVENT SPACE INVOICE** | |
| **FROM** | |  | |  | |
| [Name] | |  | | **[DATE]** | |
| [Company] | |  | |  | |
| [Street Address] | |  | | **[INVOICE #]** | |
| [City, State, Zip] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | |  | |
| [Phone] | |  | |  | |
| [E-Mail] | |  | |  | |
|  | |  | |  | |
| **BILL TO** | |  | |  | |
| [Name] | |  | |  | |
| [Company] | |  | |  | |
| [Street Address] | |  | |  | |
| [City, State, Zip] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | |  | |
| [Phone] | |  | |  | |
| [E-Mail] | |  | |  | |

|  |  |  |
| --- | --- | --- |
| **DESCRIPTION** | | **AMOUNT ($)** |
|  | |  |
| **NOTES**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **SUBTOTAL** |  |
| **DISCOUNT** |  |
| **TAX / VAT** |  |
| **SHIPPING** |  |
| **TOTAL** |  |

THANK YOU FOR YOUR BUSINESS