

# SAMPLE FREELANCE RECEIPT

Company Name: **Derek Nese**  
Street Address: **P.O Box 323**  
City, State, Zip: **Stockton, CA 95207**  
Phone: **555-555-6666**  
Email: **dereknese@outlook.com**  
Website: **www.dereknese.com**

Date: **1/27/22**

Receipt #: **012722**

## Client Information

Name: **Chlo Frenzel**  
City, State, Zip: **Stockton, CA 95207**

Street Address: **3456 Cedar Lane**  
Phone: **555-000-1111**

## Description of Services

Services Rendered: **Logo (graphic design)**

Project Start Date: **1/20/22**

Completion Date: **1/26/22**

**Service Charge:** **Three-hundred U.S Dollars (\$300.00)**

**Additional Expenses:** **N/A**

Dollars (**\$0.00**)

Description of Additional Expenses: **Not applicable**

<b>Subtotal:</b>	<b>\$300.00</b>
<b>Tax Rate:</b>	<b>N/A</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Amount Due:</b>	<b>\$300.00</b>

## Summary of Charge

The aforementioned Client paid the total amount of **Three-hundred U.S Dollars (\$300.00)** in the form of (check one)  Cash  Credit (No. \_\_\_\_\_)  Check (No. \_\_\_\_\_)  Other: \_\_\_\_\_.

Authorized Signature **Chlo Frenzel**

