

# EVENT STAFFING INVOICE

**DETAILS**

DATE: \_\_\_\_\_

INVOICE NO. \_\_\_\_\_

**FROM**

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**BILL TO**

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DESCRIPTION	AMOUNT (\$)								
<p><b>NOTES:</b> _____</p> <p>_____</p> <p>_____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>SUBTOTAL</b></td> <td></td> </tr> <tr> <td><b>DISCOUNT</b></td> <td></td> </tr> <tr> <td><b>TAX / VAT</b></td> <td></td> </tr> <tr style="background-color: #d3d3d3;"> <td><b>TOTAL</b></td> <td></td> </tr> </table>	<b>SUBTOTAL</b>		<b>DISCOUNT</b>		<b>TAX / VAT</b>		<b>TOTAL</b>	
<b>SUBTOTAL</b>									
<b>DISCOUNT</b>									
<b>TAX / VAT</b>									
<b>TOTAL</b>									

THANK YOU FOR YOUR BUSINESS

