**LAUNDRY (DRY CLEANING) RECEIPT**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Receipt #: \_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Articles | QTY | Description | | Cost |
| Suit |  |  | |  |
| Pants |  |  | |  |
| Shirt |  |  | |  |
| Blouse |  |  | |  |
| Skirt |  |  | |  |
| Dress |  |  | |  |
| Sweater |  |  | |  |
| Jacket |  |  | |  |
| Coat |  |  | |  |
| Blanket |  |  | |  |
| Comforter |  |  | |  |
| Tie |  |  | |  |
| Other |  |  | |  |
| Additional Comments: | | | Subtotal |  |
| Tax Rate |  |
| Total Tax |  |
| Amount Due |  |
| Paid by: ☐ Cash ☐ Credit (No. \_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_) ☐ Check (No. \_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_)  ☐ Other: | | | | |

Your dry cleaning will be ready for pick-up at \_\_\_\_\_\_ ☐ A.M. ☐ P.M. on the \_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

**Clerk’s Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WE ARE NOT RESPONSIBLE FOR ARTICLES LEFT OVER \_\_\_\_\_\_ DAYS